



## downtown anniston christmas parade

# VENDOR APPLICATION

Business Name: \_\_\_\_\_  
Business License or EIN. If Non-Profit, attach 501(c)3 to application:

\_\_\_\_\_

Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe items to be sold. If food is being prepared, please note where it will be prepared (*i.e. at home, in food truck, under tent*):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Mainstreet Anniston business - \$0
- Artisan/Craft/Merchandise- \$50
- Food Vendor - \$100

All **food trucks or food tents** must submit proof of inspection with their application or schedule inspection with the City of Anniston Fire Marshall no later than November 22, 2024. For questions or scheduling contact 256-231-7650

**Disclaimer:** I hereby release and forever discharge the City of Anniston, and/or any of its members from responsibility, personal liability, loss or damage in connection with this event. Food vendors must comply with Alabama Department of Public Health guidelines. Signature below indicates vendors acceptance to all policies set forth by the City of Anniston as listed on the next page of this form, as well as policies and/or guidelines that may develop after signing this document. I also understand that if I violate these policies, I will be asked to leave the festival and may not be considered for future events. I have read the terms and conditions and acknowledge my consent of these parameters.

Applicant Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**NO REFUNDS OR CANCELATIONS.** A signed application is a commitment to participate in the event and an acceptance of disclaimer. Accepted vendors will be notified on **November 25, 2024** and will have until **December 2, 2024** to remit payment. **Deadline for applications: November 22, 2024**

### CONTACT

✉ mainstreet@anniston.al.gov

☎ (256) 848-1084

### SOCIAL

f Main Street Anniston

📷 Mainstreet\_Anniston

### MAIL APPLICATION:



City of Anniston  
C/O Main Street  
Anniston  
PO Box: 2168  
Anniston, AL 36202

**What to expect:**

**All vendors wishing to participate in events within the corporate city limits of Anniston are required to have a business license. For businesses located outside of Anniston, there is an alternative: you may obtain a \$25 special event permit (per event) that covers up to three city events. This permit provides an option to avoid the full cost of a business license, but please note that once you participate in three events, a business license will be required even if your business is outside of Anniston. Businesses operating within the corporate city limits are not eligible for this special event permit and must have a valid business license to participate. Our Finance Department will review all vendor applications and verify business licenses or EIN numbers. Nonprofit organizations may submit proof of their 501(c)(3) designation in lieu of a business license.**

Vendor applications are juried. Vendors with innovative and original products will receive priority. We desire vendors that complement our business community and enhance the Christmas Market attendees' experience. For best consideration, include photographs or a website address with images of your product for review. Accepted vendors will be notified on **November 25, 2024** if they have been approved. Approved vendors must remit payment to the City of Anniston Finance Department by **Monday, December 2, 2024** or they will forfeit their placement in the Christmas Market. You may contact the **City of Anniston Finance Office at: 256-231-7716.**

**Promotions:**

The Downtown Anniston Christmas Parade and Market are broadly promoted via radio, social media, tourism departments, local newspapers, and more. Vendors are expected to promote their participation in this event.

**Set Up / Break Down**

Set-up begins: **Saturday, December 7, 2024 at 1:00 pm.**

Failure to arrive as scheduled may result in your removal from the event, or being required to wait outside of the Christmas Market boundaries till accommodations are made for a different location.

Break Down: **Saturday, December 7, 2024 at 9:00 pm.**

Vendors are committed to the full time. **No break down will be allowed prior to 9pm.** Failure to comply with these rules may result in being denied participation in future City of Anniston events

A map will be emailed to vendors **NLT 12:00 pm on December 5, 2024.** Review this map and the attached instructions so that you know when to arrive, where to set-up, and where to move your vehicles.

**What we expect from our vendors:**

Spikes are not allowed in pavements. **Sandbags and/or tent weights are REQUIRED.**

Electricity is not guaranteed. Food trucks are required to provide their own quiet, generators. You must provide your own tents, tables, chairs, and trash bins (for trash generated at your booth). Please keep your vending area neat and clean.

**The Annual Downtown Anniston Christmas Parade and Market is managed and operated by the City of Anniston. Please direct questions or concerns to Mainstreet Director, Karla Eden, at [keden@anniston.al.gov](mailto:keden@anniston.al.gov) or by phone at (256) 848-1211**

