



Anniston Fire Department

MEDICAL/RESCUE EVENT SUPPORT

The Anniston Fire Department is committed to supporting all events in the City of Anniston by providing medical and rescue services. Our Command Staff will work directly with you to create a custom, event-specific Public Safety plan for you, and will serve as your one stop shop for all Public Safety staffing requests. Please see the general guidelines below in reference to various types of events that frequently occur in our City, as well as a general timeline for all events from a Public Safety perspective. Please contact a member of the Anniston Fire Department's Command Staff if you have any questions.

Medical and Rescue Services Process

In today's day and age, medical support and rescue services of events is of the utmost importance. For this reason, and in an effort to provide the best service possible, the Anniston Fire Department will review your Event plan to ensure it best serves you and your guests, as well as fall under local, state, and federal guidelines. In order to best serve you, please adhere to the following timeline of events:

At least 4 weeks to Event (more notice is preferable)	The client (or their representative) will submit a comprehensive plan to the Anniston Fire Department for review. This plan should include maps of the event, important contacts from the show, a staffing plan including times and position descriptions, a credential list, and any other requests or expectations.
3 Weeks to Event	The Anniston Fire Department will issue an approval to the Plan with any addendums or recommendations.
1 Week to Event	No changes are made after this point
Day of Event	A walk through will occur with Event Management and the Anniston Fire Department to reiterate expectations, policies, and to address any possible concerns or questions

Our highly trained and experienced Command Staff is available as a resource to you to assist in the creation and implementation of your event Plan. Should you have any questions or require assistance, please contact a Fire Department representative at any time.

Rescue/Medical Coverage

The Anniston Fire Department will provide the highest level of coverage and service to you and your guests from a medical/rescue perspective. The Anniston Fire Department provides highly trained and friendly Paramedics/firefighters in order to serve you in the event of any type of medical emergency. In an effort to ensure the safety of your guests, the City of Anniston has instituted a requirement for medical coverage based off of event attendance. If our services are requested for standby, please reference the below chart for the number of required fire department personnel:



225 Ken Rollins Way, Anniston, AL 36207

Office: 256-231-7647

Fax: 256-231-7648

jphelps@annistonal.gov





Anniston Fire Department

MEDICAL/RESCUE EVENT SUPPORT

Estimated Attendance	Required Coverage
75 - 300	Single ALS Services Team required
301 - 499	Fire Dept. will determine requirements
500 +	Fire Dept. will determine requirements

*Some non-physical type events may not require medical coverage. The Fire Department should be contacted for specifics.

Please note that these requirements are in place to ensure the safety of your guests and to provide the fastest possible response time in the event of an emergency. If the event has 301 attendees or more, the Fire Department will determine the type of response that is required, depending on the type of event that is being held. Please contact the Anniston Fire Department should you have any questions or wish to discuss utilizing these services.

Billing Rates, Minimum Hours, and Staffing Ratios

ANNISTON FIRE DEPT. PERSONNEL	HOURLY RATES
Single ALS Services Team – 4 Personnel	\$150/hour, minimum of 3-hours

*Payments must be received before services are provided.

Disclaimer

Should the nature of the event, demographics of guests, or other circumstances dictate an alteration of these requirements, you will be notified appropriately. Thank you for your assistance in providing a safe and secure environment for your event.

Contacts

Alternate Contact

Johnnie Phelps, Chief
256-231-7647

jphelps@annistonal.gov

Bike Events

Dustin Walker, CPT.
256-231-7652

dustinwalker@annistonal.gov

All Other Events

Jason Brown, Fire Marshal
256-231-7650

jkbrown@annistonal.gov



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Anniston Fire Department

MEDICAL/RESCUE EVENT SUPPORT APPLICATION

APPLICANT & EVENT INFORMATION

Name of Event: _____

Applicant Name: _____

Affiliated Organization/Company: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Work Phone: _____ Email: _____

Link to Event Website: _____

Who is your Target Audience? _____

Does the event have (check all that apply): Twitter Facebook Instagram Other _____ ?

EVENT INFORMATION

Event Location: _____ Date of Event: _____

Event Address: _____

Event Location Website: _____

Start Time: _____ End Time: _____

Set-Up Begins: _____ Clean-up Ends: _____

Estimated Attendance: _____



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HOLD HARMLESS CLAUSE

Applicant/organization hereby shall assume all risks incident to or in connection with the permitted activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permitted activity or the conduct of the applicant's operation. Applicant hereby expressly agrees to defend and save the City harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly arising out of or in connection with the permitted activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents and employees.

My signature below acknowledges that I have read and understand the above terms and conditions.

Name of Authorized Agent: _____ Title: _____

Signature: _____ Date: _____

PAYMENT INFORMATION

Resources Used	Hourly Rate	# of Hours	SUB TOTALS
Single EMS Services Team (4 person)	\$150/hour		

GRAND TOTAL	\$
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***Payments must be received before services are provided.**

***Applications can be returned via email, mail, or hand delivered to Fire Station #1**

***Once applications are approved, the applicant will be notified for receipt of payment**

FOR OFFICIAL USE ONLY

APPROVAL	NAME	SIGNATURE	DATE
Fire Official			



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