

# STARTING A BUSINESS

## IN ANNISTON, ALABAMA

### A DEPARTMENT CHECKLIST:

#### FINANCE DEPARTMENT

[www.anniston.gov/finance](http://www.anniston.gov/finance)



Required to start a new business in Anniston and must be renewed every January. The license fee is determined by the type of business and business classification. Contact our Finance Dept. to get the process started at: 256-231-7716 or [licensing@anniston.gov](mailto:licensing@anniston.gov).

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#### BUILDING & SAFETY DIVISION

[www.anniston.gov/building-safety-division](http://www.anniston.gov/building-safety-division)

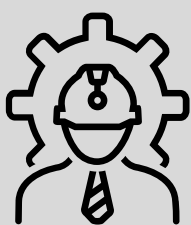


This department handles building permits, inspections, and works to resolve any conflicts with zoning. Building Permits cover everything from minor building improvements to new developments. To learn more call: 256-231-7720.

02

#### CITY ENGINEERING

[www.anniston.gov/engineering](http://www.anniston.gov/engineering)



The Engineering Department will need to be contacted if the scope of a project includes land disturbance or any changes to sidewalks, parking lots, or streets. You may speak with them at: 256-231-7620 or 256-231-7742.

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#### FIRE MARSHAL

[www.anniston.gov/fire-marshal](http://www.anniston.gov/fire-marshal)



The Fire Marshal reviews plans for changes of use or for larger projects. All work on a fire safety systems, except annual tests, requires a permit. Fire protection work commercial includes sprinkler & alarm systems. Contact the Fire Marshal at: 256-231-7650 or 256-231-7720.

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**Note:** If your business is starting up downtown, you will need to contact Main Street Anniston & review historic district guidelines also! Contact them at:

[MainStreet@anniston.gov](mailto:MainStreet@anniston.gov).



Once your business is ready to go, let our Public Relations Department know and we would be glad to schedule a ribbon cutting to celebrate your success! Reach us at: 256-846-2044 or at [jhodes@anniston.gov](mailto:jhodes@anniston.gov).



[www.annistonal.gov](http://www.annistonal.gov)

# FREQUENTLY ASKED QUESTIONS

**Q: WHAT ARE YOUR OPERATING HOURS?**

**A:** WE ARE OPEN FROM 8:00 AM TO 4:30 PM MONDAY THROUGH FRIDAY, EXCLUDING OBSERVED HOLIDAYS.

**Q: DO YOU ACCEPT CREDIT OR DEBIT CARDS AS PAYMENT FOR PERMIT AND INSPECTION FEES?**

**A:** YES, WE ACCEPT CASH, CREDIT, OR CHECK AS FORMS OF PAYMENT.

**Q: WHEN IS A BUILDING PERMIT REQUIRED?**

**A:** A BUILDING PERMIT IS REQUIRED ON ALL NON-FEDERAL CONSTRUCTION, REMODELING, AND/OR REPAIR PROJECTS WHERE THE TOTAL PROJECT COST IS IN EXCESS OF \$1,000.00.

**Q: WHAT IS THE COST OF A BUILDING PERMIT?**

**A:** FOR PROJECTS TOTALING UP TO \$2,000.00, THE PERMIT FEE IS A FLAT \$16.00. FOR PROJECTS EXCEEDING \$2,000.00, THE FEE IS \$16.00 PLUS \$4.00 PER ONE THOUSAND DOLLAR INCREMENT, OR PORTION THEREOF, THEREAFTER. WHEN POWER NEEDS TO BE RECONNECTED TO A BUILDING AND ALABAMA POWER COMPANY REQUIRES AN INSPECTION, THERE IS A \$16.00 CHARGE FOR THE INSPECTION, REGARDLESS OF PROJECT COST.

**Q: DO I NEED A PERMIT TO WORK ON MY OWN PROPERTY?**

**A:** YES, IF IT'S \$1000 OR MORE. WHETHER IT'S THE OWNER OR A CONTRACTOR. (CONTRACTORS MUST BE LICENSED)

**Q: WHAT TYPES OF WORK REQUIRE A PERMIT?**

- A:**
- BUILDING CONSTRUCTION
  - PLUMBING
  - GRADING/EXCAVATING/FILLING
  - RENOVATIONS/ALTERATION
  - GAS
  - FENCES
  - ELECTRICAL
  - HVAC
  - DECKS/DRIVEWAYS



**[www.AnnistonAL.gov](http://www.AnnistonAL.gov)**