



Bid for the clean-up and grass cutting of twenty-four (24) lots

Bid Number: 2026-B-010

Bid Opening: October 27, 2026

9:00 a.m.

1129 Noble Street Anniston, AL 36201

www.anniston.al.gov

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Invitation to bid

Grass Cutting and Lot Clean-Up Services

The City of Anniston is soliciting sealed bids from qualified contractors to provide grass cutting, lot clean-up, and related maintenance services for twenty-four (24) City-designated properties located within the City of Anniston, Alabama.

The successful bidder shall furnish all labor, supervision, equipment, materials, transportation, fuel, tools, disposal services, and incidentals necessary to complete the work described in this Invitation for Bid (IFB) and the accompanying specifications.

Mandatory Pre-Bid Conference

Date: Tuesday, October 20, 2026

Time: 9:00 a.m.

Location:

Council Chambers

Anniston City Hall

1129 Noble Street

Anniston, Alabama 36201

Attendance at the pre-bid conference is mandatory. Contractors who do not attend will not be eligible to submit a bid.

Bid Opening

Date: Tuesday, October 27, 2026

Time: 9:00 a.m.

Location:

Council Chambers

Anniston City Hall

1129 Noble Street

Anniston, Alabama 36201

Bids will be publicly opened and read aloud in the Council Chambers at Anniston City Hall, 1129 Noble Street, Anniston, Alabama 36201.

Submission Requirements

Sealed bids shall be clearly marked:

"Bid No. 2026-B-010 – Grass Cutting and Lot Clean-Up Services"

Bids must be delivered to:

City of Anniston

1129 Noble Street

Anniston, Alabama 36201

Bids received after the specified date and time will not be accepted or considered.

Bid Schedule

<u>Item</u>	<u>Description</u>	<u>Price</u>
24	Clean-up and Cutting of twenty-four (24) Lots	

All work must be started no later than ten (10) calendar days and completed, inspected, and accepted by the City of Anniston no later than thirty (30) calendar days from the date of the notice to proceed.

Location	Amount
1. 1013 W 13th St.	_____
2. 2005 Gurnee Ave	_____
3. 223 North Ave	_____
4. 1021 Claxton Ave	_____
5. 0 W 14th St.	_____
6. 706 S Christine	_____
7. 4 High St.	_____
8. 129 North St.	_____
9. 8 High St.	_____
10. 10 High St.	_____
11. 2 Twine St.	_____
12. 4 Twine St.	_____
13. 1117 Altamont Dr.	_____
14. 626 Sidney Cir	_____
15. 121 S Allen Ave	_____
16. 2824 McKleroy	_____
17. 310 B St.	_____

18. 1405 Mulberry Ave

19. 1407 Mulberry Ave

20. 312 Chestnut Ave

21. 6402 Weaver Rd

22. 3026 Gurnee Ave

23. 413 Chestnut Ave

24. 2215 Ayers Dr.

Scope of Work and Instructions to Bidders

The following instructions and specifications establish the requirements for submitting a bid and performing grass-cutting services for the City of Anniston. Bidders shall carefully review all requirements contained herein. Submission of a bid shall constitute acknowledgment that the bidder understands and agrees to comply with all requirements contained in this document.

Scope of Work

1. General Requirements

The successful bidder shall provide all labor, supervision, equipment, tools, materials, fuel, transportation, and other resources necessary to perform grass-cutting and grounds maintenance services for the City of Anniston in accordance with the requirements contained herein.

All work shall be performed in a professional manner and shall be completed to the satisfaction of the City.

The contractor shall be responsible for maintaining all assigned areas in a neat, clean, and well-maintained condition throughout the contract period.

2. Areas to be Serviced

The contractor shall provide grass-cutting services at locations identified by the City. The City reserves the right to add or remove locations during the contract period as operational needs change.

A list of current locations and areas to be maintained will be provided as part of the bid documents.

3. Mowing Requirements

The contractor shall:

- Maintain grass at an appropriate height to provide a neat and professional appearance.
- Ensure mowing equipment is properly maintained and operated safely.
- Avoid damage to trees, shrubs, landscaping, irrigation systems, signs, structures, sidewalks, curbs, and other City property.

4. Trimming and Edging

The contractor shall provide trimming and edging services as necessary to maintain a finished appearance, including but not limited to:

Around buildings, fences, trees, poles, signs, curbs, sidewalks, and other obstacles.
Along sidewalks, driveways, parking areas, and other paved surfaces.

5. Blowing and Cleanup

Upon completion of mowing services, the contractor shall remove grass clippings and debris from sidewalks, walkways, entrances, parking areas, and other paved surfaces.

The contractor shall leave each serviced area in a clean and orderly condition.

6. Equipment and Safety

The contractor shall provide all equipment necessary to complete the work.

Equipment shall be operated in a safe manner and shall not create hazards to the public, City employees, vehicles, or property.

The contractor shall comply with all applicable safety regulations and shall be responsible for the safety of its employees and equipment.

7. Schedule and Weather Conditions

The contractor shall coordinate mowing schedules with the City as necessary.

Work may be delayed due to inclement weather, unsafe conditions, or other circumstances beyond the contractor's control. The contractor shall resume services as soon as conditions allow.

8. Damage to City Property

The contractor shall be responsible for repairing or reimbursing the City for damage caused by the contractor, its employees, agents, or equipment while performing services.

9. Contractor Employees

The contractor shall provide qualified personnel capable of performing the required services.

10. Complaints and Corrective Work

The City may notify the contractor of areas requiring corrective work. The contractor shall address deficiencies within a reasonable timeframe as directed by the City.

Failure to properly perform required services may result in withholding payment, requiring corrective work, or termination of the contract.

Instructions to Bidders

It is the intent of this invitation for bid to award a firm, fixed price contract with no provisions for price escalation.

The City of Anniston reserves the right to accept or reject all bids or any portion thereof.

Bids shall be submitted in sealed envelopes and marked with the Invitation for Bid number and bid opening time and date.

The City will inspect completed work. Deficiencies must be corrected before payment. Payment will be made only after final acceptance.

Contractor is responsible for protecting utilities, sidewalks, fences, mailboxes, and adjacent property, complying with OSHA and applicable laws, and repairing damage caused by its operations.

W-9 Requirement

The successful bidder shall provide a completed and signed IRS Form W-9, Request for Taxpayer Identification Number and Certification, prior to execution of the contract or issuance of a purchase order.

Failure to provide the required W-9 form may result in delay of contract execution, payment processing, or award of the contract.

The completed W-9 shall be submitted directly to the City's Finance Department in accordance with the City's vendor registration procedures.

BID FORM
GRASS CUTTING SERVICES
CITY OF ANNISTON, ALABAMA

The undersigned bidder hereby submits this bid to provide grass-cutting services for the City of Anniston, Alabama, in accordance with the Invitation to Bid, Instructions to Bidders, Scope of Work, and all other bid documents.

The bidder acknowledges having reviewed and understands the requirements contained within the bid documents and agrees to provide all labor, equipment, materials, supervision, fuel, transportation, insurance, and all other items necessary to perform the required services.

1. BIDDER INFORMATION

Company Name: _____

Address: _____

Contact Person: _____

Telephone Number: _____

Email Address: _____

E-Verify Affidavit

CONTRACTOR E-VERIFY COMPLIANCE AFFIDAVIT

State of Alabama

County of _____

Before me, the undersigned authority, personally appeared _____
("Contractor"), who being duly sworn, states as follows:

The Contractor certifies that it is enrolled in and participates in the Federal E-Verify Program and will continue participation throughout the term of any contract awarded pursuant to this solicitation.

The Contractor further certifies compliance with all requirements of the Alabama Immigration Law and all applicable federal employment verification requirements.

Company Name: _____

E-Verify Company ID Number: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

Sworn and subscribed before me this _____ day of _____, 2026.

Notary Public: _____

My Commission Expires: _____

Drug-Free Workplace Certification

DRUG-FREE WORKPLACE CERTIFICATION

The undersigned certifies that:

1. The company maintains a drug-free workplace.
2. Employees are prohibited from unlawful manufacture, distribution, dispensation, possession, or use of controlled substances in the workplace.
3. The company will notify the Owner of any criminal drug statute conviction involving employees assigned to this contract.
4. The company will continue to maintain a drug-free workplace throughout the contract term.

Company Name: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

Non-Collusion Affidavit

NON-COLLUSION AFFIDAVIT

State of _____

County of _____

The undersigned bidder certifies that:

- The bid submitted is genuine and not collusive.
- The bidder has not directly or indirectly induced any other bidder to refrain from bidding.
- No attempt has been made to restrict competition.
- The bid has been independently arrived at without consultation or agreement with any competitor.

The bidder further certifies that all information submitted is true and correct.

Company Name: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____

Sworn and subscribed before me this ____ day of _____, 2026.

Notary Public: _____

My Commission Expires: _____

Debarment and Suspension Certification

CERTIFICATION REGARDING DEBARMENT

The bidder certifies that neither it nor its principals:

- Are presently debarred,
- Suspended,
- Proposed for debarment,
- Declared ineligible,
- Or voluntarily excluded from participation in public contracts.

The bidder agrees to immediately notify the Owner if circumstances change.

Company Name: _____

Authorized Representative: _____

Signature: _____

Date: _____

Conflict of Interest Disclosure

CONFLICT OF INTEREST CERTIFICATION

The bidder certifies that:

☐ No conflict of interest exists.

OR

☐ Potential conflicts of interest are disclosed below:

The bidder agrees to disclose any future conflicts that may arise during the contract term.

Company Name: _____

Authorized Representative: _____

Signature: _____

Date: _____

Certification of Insurance

INSURANCE CERTIFICATION

The bidder certifies that upon award of contract, it will provide evidence of the following insurance coverage:

- Commercial General Liability – \$1,000,000 minimum
- Automobile Liability – \$1,000,000 minimum
- Workers' Compensation – Alabama Statutory Limits
- Employer's Liability – \$500,000 minimum

The bidder understands that work may not begin until insurance certificates have been approved.

Company Name: _____

Authorized Representative: _____

Signature: _____

Date: _____

Business License Certification

BUSINESS LICENSE CERTIFICATION

The bidder certifies that it possesses all licenses, permits, and registrations necessary to perform the work described in this solicitation.

Business License Number: _____

Issuing Authority: _____

Expiration Date: _____

Company Name: _____

Authorized Representative: _____

Signature: _____

Contractor Responsibility Certification

CONTRACTOR RESPONSIBILITY STATEMENT

The bidder certifies that:

- It possesses the personnel, equipment, and experience necessary to perform the work.
- It has inspected conditions that may affect performance.
- It can meet all response times and contract requirements.
- It will furnish all labor, equipment, transportation, and supervision necessary for completion of the work.

Company Name: _____

Authorized Representative: _____

Signature: _____

Date: _____

TERMINATION FOR DEFAULT - DAMAGES FOR DELAY -TIME EXTENSIONS

(a). If the contractor refuses or fails to prosecute the work, or any separable part thereof, with such diligence as will insure its completion within the time specified in this contract, or any extension thereof, or fails to complete said work within such time, the City of Anniston, may, by written notice to the contractor, terminate his right to proceed with the work or such part of the work as to which there has been delay.

In such event, the City of Anniston may take over the work and prosecute the same to completion, by contract or otherwise, and may take possession of and utilize in completing the work such materials, appliances, and plant as maybe on the site of work and necessary therefore. Whether or not the Contractor's right to proceed with the work is terminated, their sureties shall be liable for any damage to the City of Anniston resulting from his refusal or failure to complete the work within the specified time.

(b.) If the fixed and agreed liquidated damages are provided in the contract and if the City of Anniston so terminates the Contractor's right to proceed, the resulting damage will consist of such liquidate damages until such reasonable time as may be required for final completion of the work together with any increased costs occasioned the City of Anniston in completing the work.

(c) If fixed and agreed liquidated damages are provided in the contract and if the City of Anniston does not so terminate the Contractor's right to proceed, the resulting damage will consist of such liquidated damages until the work is completed or accepted.

(d) The Contractor's right to proceed shall not be so terminated nor the Contractor charged with the resulting damages if:

(1) The delay in the completion of the work arises from unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including but not restricted to, acts of God, acts of the public enemy, acts of the City of Anniston in either its sovereign or contractual capacity, acts of another contractor in the performance of a contract with City of Anniston, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather, or delays of subcontractors or suppliers arising from unforeseeable causes beyond the control and without the fault of or negligence of both the Contractor and such subcontractors or suppliers; and

(2) The Contractor, within 10 days from the beginning of any such delay (unless the Purchasing Agent grants a further period of time before the date of final Payment under the contract), notifies the Purchasing Agent in writing of the causes of delay. The Purchasing Agent shall ascertain the facts and the extent of the delay and extend the time for completing the work when, in his judgment the findings of fact justify such an extension and his findings of fact shall be final and conclusive.

(e) The rights and remedies of the City of Anniston provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

CLAIMS OF LIABILITY

The Contractor agrees to save the City of Anniston harmless from any and all claims, demands, actions, debts, liabilities, judgment costs, and attorney's fees arising out of; claimed on account of or in any manner predicated upon loss of or damage to property of or injuries to or the death of any and all persons whatsoever, if in any manner caused or contributed to by the Contractor, his agents, servants, or employees, while in, upon, or about the City of Anniston which the work upon this contract is to be done, or while going to or departing from the same, and to save the City of Anniston harmless from and on the account of damages of any kind which the City of Anniston may suffer as the result of the acts of any of the Contractors, agents, servants, or employees in or about said City of Anniston.

The undersigned offers and agrees, if this offer is accepted within thirty (30) calendar days from the date for receipt of offers to furnish any or all items upon which price set opposite each item at the designated point(s) within the time specified.